

PRINTABLE PLANNER

The Jewelry Wardrobe Planner

Inventory what you own, record the details you will need one day, name the real gaps, and build a collection that works together instead of one that accumulated.

A jewelry wardrobe is a collection that works as a set: a small base you wear constantly, a few pieces that change the character of the base, and nothing that exists purely because it was on sale. Almost nobody arrives there by accident. This planner walks you through it in one sitting, with worksheets to fill in by hand: a full inventory, the specifications you will wish you had recorded, an honest gap analysis, and a purchase plan built on what you own rather than what you saw last week.

SET YOURSELF UP FIRST

Print this, empty your jewelry onto a clean towel, and set aside about an hour. Have a millimeter ruler, a soft cloth, and your phone camera nearby. Photograph each piece flat against a plain background as you go. Those photographs are the single most useful thing you will produce today, for insurance, for repairs, and for remembering what you already own while standing in a store.

Worksheet 1: The inventory

Work through one category at a time and do not skip the pieces you never wear. Those are the ones that produce the most useful decisions. For each piece, record what it is, the metal, the stone if any, where it came from, and the honest answer to how often you wear it.

COPY THIS GRID ONTO A SHEET, OR FILL IT IN PER CATEGORY. WEAR FREQUENCY: D DAILY, W WEEKLY, M MONTHLY, R RARELY, N NEVER.

Piece	Metal	Stone	Size or length	Origin	Wear

Category sweep, so nothing gets missed

- ☐ Earrings: studs, hoops, drops, and the singles missing a partner
- ☐ Necklaces: every chain, every pendant, measured clasp to clasp

- ☐ Rings: everyday, occasion, stacking, and anything that no longer fits
- ☐ Bracelets and bangles
- ☐ Watches, including any that have stopped and need a battery or service
- ☐ Brooches, pins, and anything inherited that has never been worn
- ☐ Pieces currently at a jeweler, lent out, or in another room
- ☐ Travel case and gym bag, where single earrings tend to live

Worksheet 2: The details worth recording once

These are the numbers you will want at some point and will not remember: your ring sizes on both hands, the lengths of chains you own, and where your documentation is. Fill this in once and photograph the page. It is genuinely useful when you are shopping, when something needs repair, and if anything is ever lost.

Ring size, left hand

note which finger, and the date measured

Ring size, right hand

Necklace lengths I own

list every length in inches

Bracelet or bangle size

Earring types I can wear comfortably

posts, hooks, clips, weight limits

Metal sensitivities or reactions

My lead metal

Where appraisals, receipts, and certificates are stored

Insurance policy or rider covering jewelry

~~and the date it was last updated~~

My jeweler for repairs and inspections

Date of last professional inspection

Photographs of the collection stored at

~~phone album plus one backup location~~

Worksheet 3: The base, the variables, and the sleepers

Sort the whole collection into three groups. The base is what you wear so often you barely notice putting it on. Variables are the pieces you consciously add for a particular reason. Sleepers are everything else, and the sleeper pile is where the useful decisions hide.

Base piece 1

worn most days

Base piece 2

Base piece 3

Base piece 4

Variable piece that dresses the base up

Variable piece for work or professional settings

Variable piece that changes the base's character

Sleeper 1, and why it is not worn

wrong size, needs repair, wrong scale, no occasion, sentimental only

Sleeper 2, and why

Sleeper 3, and why

Sleeper 4, and why

Sleeper 5, and why

Now decide what happens to each sleeper

MATCH THE REASON TO THE ACTION

Reason it is not worn	The action
Does not fit	Resize, or ask whether the design can be resized before assuming it can
Broken clasp, bent post, loose stone	Repair. This is the most common reason good pieces sit unworn for years
Tarnished or dull	Clean, or have it professionally cleaned and polished
Wrong scale or style for me	Restyle, reset the stone, or pass it to someone who will wear it
Sentimental but not wearable	Store it properly and deliberately, and stop feeling guilty about it
No occasion arises	Build the occasion, or accept that it belongs in the sentimental group
Never liked it	Let it go, and note the category so you do not buy that again

Actions I am committing to

- ☐ Book a repair or resize appointment for the pieces flagged above
- ☐ Clean everything that is simply dirty, using a method safe for its stone and metal
- ☐ Replace any earring backs that slide off too easily
- ☐ Have loose or rattling stones checked before wearing them again
- ☐ Separate the pieces I am letting go, and decide where they are going
- ☐ Retire the single earrings I have kept for years waiting on a partner
- ☐ Store the sentimental group properly rather than loose in a drawer

Worksheet 4: Coverage and gaps

A gap is not something you want. It is a situation you cannot dress for. Go through the settings and necklines you actually encounter, and mark whether you have something that works. The empty rows are your real shopping list, and it is usually shorter and less exciting than the one you had in your head.

MARK YES, NO, OR ALMOST. AN 'ALMOST' MEANS YOU OWN SOMETHING THAT NEARLY WORKS, WHICH IS OFTEN A REPAIR OR A RESIZE AWAY FROM A YES.

Situation	Do I have it?	What is missing
Everyday, worn without thinking		
Work or client-facing settings		
Dinner or evening out		
Formal event or wedding		
Travel, secure and low risk		
High neck and turtleneck season		
Open collar or V-neck		
Strapless or bare shoulder		
A gift-worthy piece for a milestone of my own		
Something that works with my watch		

Worksheet 5: The purchase plan

Write three lines and no more. Three is enough to make a collection cohere and few enough that each one gets real thought. Be specific about metal, size, and what it will be worn with, because vagueness is what leads to buying the fourth version of something you already own. Rank them, and note the occasion that would justify each one.

Priority 1: piece, metal, size or length

What it will be worn with

Why it is priority 1

Priority 2: piece, metal, size or length

What it will be worn with

Priority 3: piece, metal, size or length

What it will be worn with

Categories I am not buying again

~~based on the sleeper pile~~

Occasions coming up that a piece would mark

Worksheet 6: Storage and the maintenance calendar

- **Base pieces live outside the box**

A small dish or stand where you get dressed. If your daily pieces require opening a lid, you will wear them less.

- **Everything else stored separately**

Individual pouches or a lined box with dividers. Harder stones scratch softer stones and all of them mark gold.

- **Chains hung or laid flat and clasped**

Necklaces knot because they are stored in a heap.

- **Pearls flat, in a soft pouch, never airtight**

Hanging a strand stresses the thread over time.

- **Out of the bathroom**

Humidity accelerates tarnish and is hard on organic materials. A bedroom drawer is a much better home.

- **Sentimental and never-worn pieces stored deliberately**

Labeled, protected, and noted in your inventory so nobody has to guess later.

Next professional inspection for daily-wear pieces

~~roughly annual for engagement rings and everyday chains~~

Month I re-photograph the collection

Month I review this planner again

Where the printed copy of this planner lives

Who else knows where the collection and its documentation are kept

YOU HAVE THREE SPECIFIC LINES

Fill the gaps, not the drawer

You finished with an inventory, a repair list, and three precise purchases rather than a vague urge to buy something. Take that list to Perella, where each piece lists metal, dimensions, and construction so you can match it to what you already own.

Shop the collection at perellajewelry.com

Important. This planner is a general organizational tool. It is not an appraisal, a valuation, or insurance documentation, and completing it does not establish the value or provenance of any item. For insurance purposes, consult a qualified appraiser and your insurer. For repairs, resizing, and cleaning of delicate or antique pieces, consult a professional jeweler. Results vary.